

**Jigsaw Recovery Project CIC**

**St Mark's Methodist church, Shipcote Terrace, Gateshead NE8 4AA**

**Tel: 0191 4900589**

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| **APPLICATION FOR EMPLOYMENT** | | |
| **Post Applied For:** |  | |
| **Title:** |  | |
| **First Name:** |  | |
| **Surname:** |  | |
| **Home Address:** |  | |
| **Post Code:** |  | |
| **Telephone Numbers:** |  | |
| **Home:** | **Work:** | **Mobile:** |
| **Email:** | | |

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| **PREVIOUS EMPLOYMENT HISTORY** | | | |
| Starting with most recent employment first please detail below previous employment history. If there have been any gaps to employment you must detail as to why. | | | |
| **Dates From -until** | **Salary £** | **Company & Job Title** | **Brief outline of roles and responsibilities** |
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| **QUALIFICATIONS & TRAINING RELEVANT TO THIS ROLE** |
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| **WHY HAVE YOU APPLIED FOR THIS POSITION?** |
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| **Experience, Skills & Knowledge** |
| **EXPERIENCE:** |
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| **SKILLS:** |
|  |
| **KNOWLEDGE:** |
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| **Do you have a valid UK driving Licence & access to own car** | Yes | No |

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| **REFERENCES** | |
| Please supply details for 2 references. At least one should be previous employer where possible. If you are unable to supply 2 previous employers or at least 1 then you must advise as to why i.e. no previous employer due to full time education. Please then supply details for character references. | |
| **Name:**  **Position / Relationship:**  **Organisation / Home Address:**  **Email:**  **Contact Number:** | **Name:**  **Position / Relationship:**  **Organisation / Home Address:**  **Email:**  **Contact Number:** |

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| **DECLARATION** | |
| I declare that the information contained within this application and Equality and Diversity monitoring form is correct. I understand that deliberately giving false information or incomplete information would disqualify me from the appointment, or if already appointed, make me liable for dismissal. | |
| **Signed:** | **Date:** |